

CLIENT REGISTRATION FORM

CREDIT ACCOUNT TYPE:

PREPAYMENT IS REQUIRED ON ALL NEW ACCOUNTS

Initial Assignment(s) will be charged to the card on file until sufficient credit has been established.

D&B Legal Services, Inc (herein referred to as D&B) provides two billing options: **Automated Billing** and **Open Credit Account**. A valid Visa, Master Card, Discover or American Express card will be required to **open** and **maintain** an account with D&B. as a guarantee of payment.

Automated Billing Account: For this type of account, it is understood and agreed that your credit card will be charged immediately on the date of services rendered or at month-end for full statement balance.

Open Credit Account: For this type of account; **if credit is granted**, it is understood and agreed that your credit card will be used as a guarantee of payment and that all invoices are due and payable upon receipt. Invoices not paid within 30 days of the date of the invoice will be charged to the card on file.

FIRM INFORMATION:

Firm Name: _____

Street Address: _____ Ste #: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

How did you hear about us? _____

Account Administrators's Contact Information:

Contact Name: _____

Direct Dial: _____

Email address: _____

Accounts Payable's Contact Information:

Contact Name: _____

Direct Dial: _____

Email Address: _____

Payment Guarantee

Credit Card Type: Visa / Master Card / Discover / Amex Exp. Month: _____ Exp. Year _____ CVC Code _____

Card Number: _____ Name on Card: _____

Billing Address (if different from above): _____

Billing Zip Code: _____

Acceptance of Terms

_____ it is understood and agreed that because business transactions are conducted electronically that the credit card need not be present with in order for charges to be valid and that the validity of such charges will not be challenged for that reason. It is understood that the person, firm, or company (herein referred to as the "customer") is to whom credit is granted. The customer may have a third party pay an invoice directly to D&B, however, it is understood and agreed that D&B has no relationship with such third parties and has no obligation to collect from there. Payment obligation rests solely with the customer to whom credit is granted and D&B will hold that customer liable for payment of any invoices including reasonable attorney's fees and litigation costs if needed for collection. D&B reserves the right to restrict the credit of any customer for any reason. It is also agreed to that this contract is negotiated in Overland Park, Johnson County, KS. It is understood that by signing this agreement you agree to our terms of use. It is understood that a transaction fee of \$5.00 will be charged in addition to the invoice/statement total.

It is understood and agreed that a faxed or emailed copy of this agreement will be considered an original document. I hereby certify that I am either the holder of the above referenced credit card or have been authorized by the holder of said card, to use it to pay for services provided by D&B. I also understand that this card may be charged for any invoices pursuant to my account type selected above.

Today's Date: _____

Print Name: _____

Signature: _____

EMAIL COMPLETED FORM TO JAMES@DANDBLEGALSERVICES.COM UNLESS OTHERWISE INSTRUCTED